

Camden Haven P A H & I Society Inc

PO Box 23 Kendall NSW 2439
23 Batar Creek Road Kendall
Showground Phone: (02) 6559 4463
Email: kendallshowground@bigpond.com

ABN: 36 612 442 272

It is recognized that, the Show Society owning the grounds is therefore responsible for all maintenance of the facilities, a user pays system must be applied and every endeavor is made to keep charges to a minimum. Please ensure that you and your guests respect the property and facilities.

APPLICATION FOR HIRE OF CAMDEN HAVEN SHOWGROUND FACILITIES

NAME (Person responsible for account):
ADDRESS:
EVENT TYPE/DESCRIPTION:
AREA REQUIRED:
DATE(S) REQUIRED: ____/____/20____ TO ____/____/20____
TIME/S:
ESTIMATED NUMBER OF GUESTS/ATTENDEES:
ABN:
TELEPHONE:
MOBILE:
EMAIL:
SPECIAL REQUIREMENTS / REQUESTS

GROUPS/ CLUBS ETC ARE REQUIRED TO SUPPLY A COPY OF YOUR INSURANCE POLICY WITH YOUR DEPOSIT AT THE TIME OF BOOKING AND SIGNING THE HIRE AGREEMENT

AREA/ITEM	RATE	TOTAL
Bond for buildings (Bins will be provided at a cost of \$10.00 per full bin (Which will be taken out of the Bond after the event)	Neg	
Bond for grounds	Neg	
Garbage Bins	Neg	
Whole Ground Hire and exclusive access does not include electricity, water or garbage bins and is negotiated with the Camden Haven Show Society.	Neg	
Daytime Ring Hire	Neg	
Evening Ring Hire	Neg	
Stables	\$10 / day	
Yards	\$5 / day	
Camping – 10 Powered Sites for Motor Home/ Caravan/Tents etc available Pet friendly	\$10 / Person per night	
PAYMENT IN FULL MUST BE RECEIVED BEFORE KEYS AND ACCESS TO FACILITY IS AVAILABLE	BALANCE DUE	

PLEASE NOTE: For hire of the entire Showground, prices for electricity and water will be charged at current rates. A separate invoice will be forwarded to you after the event, once the meters have been read.

PAYMENT OPTIONS

- Pay in Person (Cash or Cheque only) at the office between 9.00am-12.00noon Wednesday or by arrangement with Secretary
- Pay by cheque made out to Camden Haven PAH & I Society Inc. and post to:
PO BOX 23 KENDALL NSW 2439

CONDITIONS OF HIRE

BOOKINGS FOR A FUNCTION OR EVENT

1. All application's for a booking are subject to the General Conditions of Hire and will come before the Camden Haven PAH & I SOCIETY INC. Executive Committee & Members for approval for use of the grounds.
2. A Hire Agreement document must be signed by the applicant upon approval by the Committee. A 50% deposit is required at time of booking along with a copy of your Insurance Certificate of Currency. Balance must be paid 1 week before the function or event.
3. Deposit money will not be refunded if the booking is cancelled within 30 days of the booked date of the function. In extreme cases and unforeseen circumstances, The Camden Haven PAH & I Soc Inc. Executive Committee can consider refunding deposit monies within the 30 day period and will be done on a case by case basis.
4. Functions must finish by midnight with buildings and surrounds clear of all persons and property by then.
5. The Bond is payable to the Camden Haven PAH & I SOCIETY INC. prior to hire. The Camden Haven PAH & I SOC INC. undertakes to carry out an inspection of the premises within 24hours before the function which includes reading of electricity and water meters. An inspection will also take place 24hours after the function and the Hirer will be informed of any damages that may be subject to the Bond being held. The Bond will only be returned to the Hirer, however if they wish to nominate an agent to collect the Bond, written consent and appropriate ID is required.

CAMDEN HAVEN PAH& I SOCIETY INC WILL RETAIN PART AND/OR ALL OF THE BOND FOR THE FOLLOWING ITEMS:

- Tables and/or chairs not packed away
- Rubbish not in the garbage bins
- Any damage to buildings, appliances and/or equipment, fixtures, fittings and memorabilia at the time of hire, and for considerable damage an invoice will be issued.
- Excessive cleaning requirements (more than 2 hours) additional \$25 / hour.
- Manure not removed from stables \$5 / stable

General Conditions Of Hire

Applicable to all persons/businesses or groups hiring the Camden Haven PAH & I SOCIETY INC.

Facilities for any use.

6. Acceptance of a booking is at the discretion of the CAMDEN HAVEN PAH & I SOC. INC. Executive Committee. Should the grounds become unusable to the Hirer for any unforeseen reason beyond the control of the Show Society, the Camden Haven PAH & I SOC. INC. is only liable to the Hirer for the refund of the bond and any hire fee paid by the Hirer.
7. All hire fees do not include power and water these will be read and invoiced at the end of the hire period.
8. No alcohol is to be sold on the Camden Haven Show Grounds unless a licence/permit has been obtained and all conditions of the licence must be complied with.
9. There is NO-SMOKING within 4 meters of Buildings. This means that there is strictly no smoking permitted in any buildings or inferences.
10. All events must be covered by Public Liability Insurance.

11. No flammable gas/liquid/s is permitted in the buildings.
12. All rubbish to be put in the garbage bins.
13. All manure to be removed from the stables and yards at the conclusion of the event. It will be the responsibility of the event organizer to ensure this is checked.
14. The Hirer is to ensure adequacy of fire safety measures in the Premises suitable for the use. The Hirer is to make themselves and their clients familiar with the location of, and the operation of the fire protection equipment (hose reel and extinguishers).
15. **GROUPS/ CLUBS ETC ARE REQUIRED TO SUPPLY A COPY OF YOUR INSURANCE POLICY WITH YOUR DEPOSIT AT THE TIME OF BOOKING AND SIGNING THE HIRE AGREEMENT**

I declare that I accept and will abide by all the conditions in the Camden Haven PAH & I Society Inc. Use of facilities Agreement.

NAME:		Date	
Signature of Applicant:		Driver's Licence No:	
ADDRESS:			

REQUEST TO USE GROUNDS: APPROVED / DENIED
EXECUTIVE COMMITTEE MEMBER SIGNATURE:

BOND RETURN DETAILS

ADDRESS:				
BOND RETURN	YES	NO	PARTIAL AMOUNT	\$
Caretakers Signature:				
Executive Committee Member Signature:				

OFFICE USE ONLY

	DATE PAID	AMOUNT PAID
DEPOSIT		
BOND		
BALANCE		